



TENDER NO. 260 (2020)

SPECIFICATION

for

SITE & DRAIN CLEANING

**SYDNEY MARKETS
FLEMINGTON**

INSTRUCTIONS

TENDERERS MUST READ AND COMPLY WITH THE FOLLOWING INSTRUCTIONS:

1. All tenderers are required to physically inspect the premises at a time mutually agreed upon with the contact officer. Failure to inspect the premises may result in tenders being rejected. **Four mandatory site meetings will be held with all prospective tenderers – the first at 9.00-10.00am on Friday 21 February 2020, 5-7pm same day. Saturday 22 February 2020 4-6pm, Sunday 23 February 2020 5-7pm and Monday 24 February 2020 12-3pm. Meet at the 1st Floor, Market Central Building B, Sydney Markets. A maximum of two representatives of the tenderer can attend. High visibility vest to be worn at all times.**
2. All sections of the Tender document are to be completed fully and correctly.
3. Where hours of duty are nominated in the specification's tenderers are required to tender for the hours as detailed. Variations are not permitted, unless advised in writing by the client and approved by SML.
4. A Cleaning Manager is to be appointed to supervise work on all days, Monday to Sunday and ensure that all cleaning work is completed to the standard required by Sydney Markets Limited.
5. The works are to be supervised to the satisfaction of SML in accordance with control measures defined in the Contract.
6. Tenders must ensure that sufficient leading hands are on site to supervise cleaners on a daily basis.
7. The Cleaning Manager and the leading hand/s must be able to speak and read the English language. The Contractor's Cleaning Manager or nominated person must be contactable by mobile phone at all times.
8. Equipment and Material listing supplied with tender is **NOT** to be varied without written permission from SML.
9. Start and finish times specified for cleaning by successful tenderer shall **NOT** be varied without the written approval of SML.
10. Details of the number of full-time and/or part-time cleaners and the number of hours per week they will work in the performance of the contract must be submitted with the tender.
11. Details of brands and/or types of all materials and equipment and the purpose for which they will be used are to be submitted with the tender.
12. This work must not be combined with or interfere with other work on site.
13. The Contractor must work cooperatively at all times with the Waste Removal Contractor.
14. The Contractor must adhere to the Specification and General Conditions.

15. The Contractor must follow a process to reduce General Waste pushed up from the floor. Example: -. Collection of material for recycling, bobcat, sweepers, flushing and scrubbing.

ADVICE TO TENDERERS

1. Tenderers may submit prices for the complete work. SML reserves the right to treat any item as a separate contract. The lowest or any tender will not necessarily be accepted.
2. Covering letters are not required with tenders. The prices for the work tendered must be shown in the tender form. Prices must remain firm for 90 days from the close of tenders.
3. Tenders should be carefully checked before lodgement to ensure that the correct prices and conditions have been stated. Applications for variations in prices and conditions made after the acceptance of a tender, where based on errors made by the tenderer, will not be approved by SML.

SUBMISSION OF TENDER

4. The tender, when completed, should be placed in an envelope addressed to the Environment Manager, Sydney Markets Limited and be lodged in the tender box at the Company's Main Office at Level 3, Market Plaza Building, Sydney Markets (Office hours 8:00am - 4:30pm Monday to Friday).
5. The envelope must show the tender title, number and the closing date.
6. Tenders will close at 12:00pm on **20 March 2020**. Late tenders will not be considered.
7. Contact Officer: Con Kapellos – Environment Manager
Mobile No: 0417 325 173
Telephone: 02 9325 6173
8. Tender submissions can combine more than one Tender document with your proposal if you wish provided that all relevant Tender specifications have been met with your final submission.
Tender documents that are currently available: -
 - i) Paddy's Haymarket Cleaning (Haymarket Site)
 - ii) Offices and Toilet Cleaning (Flemington Site)
 - iii) Waste Removal Management (Flemington & Haymarket Sites)

SPECIFICATIONS AND GENERAL CONDITIONS

Form of Contract

The successful tenderer will be required to duly execute a contract that will incorporate, without limitation, the terms and conditions of these specifications and general conditions ("**Contract**").

Period of Contract

Tenders should be submitted quoting Contract prices for a period of five (5) years.

Basis of Contract

Full disclosure of the hourly rate and total costs for labour used each day, equipment costs, fuel and oil costs, materials costs, administrative costs and margins are to be shown separately in the make up of the tender price.

Unless expressly specified in the tender price, all prices and costs will be inclusive of GST and the supplier must provide a valid tax invoice for the supply made. SML's obligations to make any payment are subject to and conditional on receipt of a valid tax invoice.

Adjustments to the Contract Price

The Contract price will be varied annually in accordance with movements in the Consumer Price Index (All Groups Sydney) for the quarter ended June.

Arbitration

If any question, difference or dispute whatsoever arises (whether during the progress of the work under the Contract or after its completion or abandonment and whether before or after the termination or breach of Contract) between SML and the Contractor upon or in relation to or in connection with the Contract, which cannot be resolved by the contracting parties to their mutual satisfaction, such question of difference or dispute shall be and is hereby returned to arbitration, and for such purpose each party may, as soon as reasonably practicable, by notice in writing to the other party clearly specify the nature of such question, difference or dispute and call for the point or points of issue to be submitted for settlement by arbitration.

Arbitration shall be effected;

- (a) by a single arbitrator mutually agreed upon in writing between SML and the Contractor, or failing such an agreement upon an arbitrator, within one month after the notice of writing aforesaid is received by one party from the other party;
- (b) by a single arbitrator nominated in writing by the National President of the Institute of Arbitrators, such nominee not being an employee of SML or the Contractor or having had an association with the work; or

if the President fails or refuses to so nominate such a person within one month after having been requested by either party to make such a nomination;

- (c) by an arbitrator appointed in accordance with the provisions of the laws relating to arbitration in the State of N.S.W.

The arbitrator shall have all the powers conferred by those laws and it shall be competent for the appointee to enter upon the reference without any further or more formal submission than is contained in this clause. The arbitrator shall also have the power to award interest.

Claims for Payment

In respect of general cleaning and drain cleaning work, claims for payments shall be submitted once per week for the previous weekly work period.

Claims shall be certified and payments made for 100% of the certified work done.

Changes in Duties

SML reserves the right to change the cleaning duties to be performed each day (during working hours). The Contract Price will be adjusted in accordance with the provisions of the Contract.

Cleaning Supplies

The Contractor is to supply cleaning chemicals and cleaning compounds that have been approved in writing by SML and the EPA.

The contractor will supply 240 litre bin liners and bags of approved absorbents for oil spills and these will be collected by the Contractor from the Cleaners compound as needed and distributed and used about the Sydney Markets Site.

Sufficient numbers of hoses and reels are to be supplied by the Contractor to efficiently carry out cleaning duties as specified.

It is the responsibility of the Contractor to properly secure these supplies to prevent theft.

Removal of Waste

Cleaners are responsible for removing all their own waste from the site, as SML is working towards minimising waste from our waste stream.

Cooperation and Coordination

The Contractor will be required to liaise with SML Operations staff and Management personnel and most importantly the Waste Removal Contractor, to ensure a high cleaning standard is achieved.

In particular, coordination with the Waste Removal Contractor is important to see that efficient waste recycling and removal has been completed to a required level each day.

The start of the cleaning routine must allow for the waste contractor to remove a first full load of waste from the site to maximise the use of vehicles and resources. A waste truck will be on site ready to load rubbish at the following times:

Monday to Thursday	1.30pm
Friday.....	5.00pm
Saturday	4.00pm
Sunday	6.00pm

Conduct of Employees

The Contractor shall ensure that its employees at all times shall conduct themselves in a civil, obliging and inoffensive manner towards SML and its servants, members of the Market and/or members of the public and adhere to the Sydney Markets Rules. Their duties shall be carried out with as little noise, inconvenience and disturbance as possible at all times.

Employees not reasonably complying with this requirement may be removed from their position.

Contractor's employees are not permitted to accept gifts or benefits of any kind from Sydney Markets traders at any time.

The Contractor will be required to sign a Sydney Markets Limited "Code of Conduct" and ensure that they and their employees conduct themselves in an acceptable manner under that Code.

All work on site shall be engaged through SML and under no circumstances is the Contractor to engage in any other work on site for payment or otherwise without approval from SML.

Damage to Property

All damage caused by the Contractor is to be repaired at the Contractor's expense.

Default or Omission by the Contractor

If at any stage the Contractor is in breach of the conditions of this Agreement or specification forming part of the Agreement, SML may -

- (a) suspend that part of the work under the Contract in respect of which the Contractor is in breach and repair or correct the default or omission;
- (b) suspend that part of the work under the Contract until such time as the default or omission is made good by the Contractor.

Default or omission by the Contractor referred to above shall include but not be limited to:

- failure of the Contractor to supply working equipment or sufficient labour to adequately perform the service forming the basis of the Agreement;

- Failure of the Contractor to maintain the equipment used in the operation in a proper working condition;
- failure of the Contractor to conduct the operation in a suitable manner or the failure to properly clean areas where appropriate to an acceptable standard;
- failure to complete the work because of an industrial dispute.

The suspension of work shall commence from the time of service of notice of suspension by SML on the Contractor and shall continue until the Contractor has corrected the fault or omission to the satisfaction of SML.

The Contractor shall not be entitled to payments during this period and will be liable for any costs occasioned by SML in maintaining the services. These costs shall be deductible from any payments due to the Contractor or against the security deposit lodged with SML for the due and faithful performance of the Contractor's obligations under the Contract.

Disposal of Waste Collected

All waste collected is to be placed within the large bins provided for this purpose located at the Sydney Markets site by the Waste Management Contractor. In the case of recyclable material this is also to be placed in bins provided where practical.

Insurances and Indemnities by the Contractor

OWN PROPERTY

The Contractor is to effect insurance against loss of or damage to property owned by or the responsibility of the Contractor where such is reasonably necessary to the fulfilment of the Contractor's obligations under this agreement.

PUBLIC LIABILITY

The Contractor shall be liable for and shall indemnify SML against all liability, loss, claim or proceeding, action, writs and demands arising from occurrences in an about the premises or from the operation of the business by the Contractor, their employees, agents, servants, contractors, sub-contractors and invitees, causing loss of or damage to third party property and/or death of or injury to third party persons.

Before the Contractor commences work, the Contractor shall take out a Public Liability Policy of Insurance on terms acceptable to SML in the joint names of SML and the Contractor, which covers their liabilities to third parties.

The Public Liability Policy of Insurance shall be for an amount in respect of any one occurrence of not less than \$20,000,000 (twenty million dollars).

PROFESSIONAL INDEMNITY

The Contractor is required to hold an existing "Professional Indemnity" Insurance policy in addition to the Public Liability policy.

WORKERS' COMPENSATION

Indemnity

The Contractor is to indemnify Sydney Markets Limited against claims, actions or proceedings by the Contractor's employees or employees of the Contractor's agents, servants, contractors or sub-contractors for personal injury arising out of their employment.

Insurance by the Contractor

The Contractor is to effect Workers' Compensation Insurance as required by statute.

CLAIMS MANAGEMENT

Notification of Incidents

The Contractor is to immediately notify SML of any incident or other event at the site that may give rise to a claim for damages against SML immediately upon the Contractor becoming aware of such incident or event.

RISK MANAGEMENT

Safe Operations

The Contractor is to maintain the corporation's operations such that they comply with all current statutory or recognised safety standards, and with SML's Work Health & Safety policy and the Markets Rules.

The Contractor will comply with their obligations under the *Work, Health and Safety Act 2011* as amended.

Existing Safety Protections

The Contractor is to maintain existing safety protections and advise SML of improvements necessary or reasonably capable of economic installation.

Contracting

The Contractor will ensure that all contracts for the provision of goods and services will not contain any conditions which limit SML's (or its insurers') right of recovery against the Contractor or require SML to indemnify the Contractor. All such contracts are required to be sent to SML's insurance broker for comment prior to signing.

Claims

The Contractor shall comply at all times with procedures and philosophies agreed to minimise the effect on SML or SML's insurers of any incident or claim arising by way of injury to or loss of or damage to the property of third parties occurring in or about the premises.

Legal compliance

The Contractor must ensure that it observes and complies, at its own cost and risk, with all laws in respect of the Services including without limitation the proximity principle offence for transport of waste under *The Protection of the Environment Operations (Waste) Regulation 2014*.

EVIDENCE OF INSURANCE

Prior to commencement of any agreement, the Contractor shall provide a certified copy of each policy required to be affected by the Contractor for approval by SML.

Such policies shall be with insurers approved by SML.

Such policies are to be maintained for the full period of the contract.

Labour

The Contractor is to be responsible for the supply of the necessary appropriately trained, inducted and licensed labour to carry out and complete the scope of work.

The Contractor is responsible for the supply of equivalent appropriately inducted, trained and licensed back-up labour on occasions of absenteeism of staff at no additional cost to SML.

SML may require the Contractor's employees to record their starting and finishing times.

Market Rules and WH&S

All Contractor's staff are required to abide by the Sydney Markets Rules and SML's Work, Health & Safety Policy (*copies enclosed*).

Uniforms and Protective Clothing

All employees of the Contractor are to wear a distinctive uniform at the Contractor's expense. A distinctive uniform collared shirt or T-shirt with normal work clothes will suffice which will clearly show that they are employees of the Contractor.

The Contractor's employees are to be issued with protective clothing at the Contractor's expense to see that they are fully protected against work hazards in accordance with WorkCover requirements.

All of the Contractor's employees are to wear sturdy, non-slip, leather work boots or shoes while working on site and ear and eye protection is essential when operating equipment such as skid steer loaders.

Wages

The Contractor shall pay every person engaged in the carrying out of the Contract not less than the wages as provided by a relevant award, agreement, determination, judgement or order of any Court, Commission or other relevant Industrial Tribunal governing individual employment.

Qualified Cleaning Manager

The Contractor is to appoint a competent employee designated as "Cleaning Manager" who shall be responsible for all aspects of the service including general supervision, dealing with complaints, liaising with the Environment Manager of SML and the Waste Removal Contractor, maintaining the required high cleaning standards, carrying out inspections and organising the work.

The hours of work of the Cleaning Manager are very important and should be set out in the tender/labour schedule.

The Contractor shall supply mobile phones to the cleaning management and staff as appropriate to ensure quick response when called by SML staff and/or Management.

Site Safety

The Contractor is to ensure that, in all aspects, its work methods and arrangements are safe for its employees, Market tenants and customers, and that they comply with SML's WH&S Policy and the Markets Rules. The Contractor must observe and comply with the Markets emergency and evacuation policies and directives, as amended from time to time. Copies of the policies are available either on the market's website or on written request.

The Contractor is to provide a fully stocked first aid kit, readily accessible on site, and is to nominate the Cleaning Manager, leading hand or other employee as a first aid officer who will hold a first aid certificate.

Vehicles and Equipment

The Contractor is to be responsible for the supply of suitable vehicles, plant and equipment, including fuel, oils, spares and materials as necessary to carry out and complete the full scope of work. SML will without obligation make available its forklift on a restricted basis to move bins about the site.

All vehicles used by the Contractor to carry out its requirements under the Contract must:

- (a) be covered by full comprehensive insurance at all times (copies of insurance policy to be provided); and
- (b) be fully road registered with the Roads & Traffic Authority at all times.

All the Contractor's drivers are to hold and carry the appropriate driver's licences and WorkCover certificates.

All vehicles and equipment used must be mechanically sound, suitably rated and sized for the work. All body panels and paintwork are to be in good order and free of rust.

All vehicle exteriors are to be cleaned daily including high pressure cleaning of the undercarriage in an approved area from time to time provided by SML.

Photographs and full details of all equipment to be used are required to be submitted with tender.

As a indication of SML's minimum standard of Vehicles and Equipment, attached is a list of the current contractor's vehicle registration numbers which a tenderer can, by appointment with SML, view.

Water Usage

Water conservation must be maintained and water trucks can fill their tanks from designated hydrants and water tanks.

The use of street flushers to spray water around the Markets site in the cleaning process is strictly controlled. Flushing equipment is only to be used in accordance with the Specification or otherwise as directed.

FIRE HOSES ARE NEVER TO BE USED in Market cleaning. The Contractor is to supply hoses and attachments.

Cost Reduction Initiatives

SML is committed to a process of continuous improvement. The Contractor is responsible for the provision of the Services, and for identifying and implementing process and cost improvements that will achieve maximised value at minimised cost, on an ongoing basis. In the event of cost savings being identified:

- (a) by SML, the Contractor shall pass on to SML 100% of the identified cost savings, but shall retain the Contribution Margin amount as per the Contract;
- (b) by the Contractor, the Contractor shall pass on to SML 50% of the identified cost savings, and shall retain the Contribution Margin amount as per the Contract.

Records and Documentation

Confirmation in writing from the Contractor's Cleaning Manager on company letterhead is required on a weekly basis, stating the times worked and the number of staff in attendance each day. The Environment Manager will conduct regular physical inspections to confirm staff attendance is in accordance with submitted tender details.

SML reserves the right not to recognise a claim for payment unless accompanied by the confirmation of staff attendance and times worked.

Privacy

The Contractor agrees to observe and comply with the Privacy Act and the Australian Privacy Principles and must establish policies and practices that ensure compliance with these laws and directives.

Right of Inspection

SML maintains the right of inspection on any part of the service without notification to the Contractor. The Contractor shall give every assistance for the inspection to be reasonably carried out.

Security Deposit

As security for the due and faithful performance of the Contract, the Contractor shall provide to SML a security deposit in the amount specified below and must lodge such deposit within 14 days of the date of the signing of the contract.

The security deposit may be submitted as a Bank Guarantee, the form of which must be acceptable to SML.

The security deposit for the Contract is \$100,000.00

The Contract security deposit will be held by SML until the due and proper performance and completion of the Contract in all respects and the Contractor's obligations thereunder, or until the Contract has been cancelled by SML in accordance with the clause entitled "Termination of the Contract" of this document.

Security of Site and Premises

The Contractor is to seek details of security arrangements in force over the site and premises and is to ensure that employees and representatives abide by these security arrangements at all times.

Site Base

SML may without obligation provide an area for the Contractor to use as a Site Base and for the storage of equipment and supplies. Arrangements to use such an area will be the subject of discussion between the parties. The provision of any space will be subject to strict conditions, which if breached, could result in the withdrawal of rights to occupy such space.

Major mechanical repairs must not be undertaken in the area provided by SML for the storage of vehicles, and the area must be kept clean and tidy at all times.

SML accepts no responsibility for vehicles, equipment or supplies stored on site.

Termination of the Contract

SML maintains the right to terminate the Contract if the Contractor sells or assigns or otherwise alienates its business before the end of the Contract term.

It will be a breach of conditions of the Contract, if the default or omission is of a serious nature, or the Contractor:

- (a) fails to consistently meet the requirements of the specification and contract;
- (b) being a person, commits an act of bankruptcy or has presented against him a petition of bankruptcy or as a debtor executes a deed of arrangement or assignment; or
- (c) as a company, has instituted against it any action or proceedings which may result in winding up the company, or is placed under official management or has a Receiver/Manager appointed to carry out its business for the benefit of creditors;

then SML may terminate the Contract in those circumstances.

SML shall give notice of intention to terminate the Contract in writing sent by Certified Mail or recorded delivery. The termination shall be without prejudice to any right that may have accrued to SML or to the Contractor under the Contract.

Performance Measures

The Contract will contain clear service level requirements and performance standard assessment criteria. The Environment Manager will conduct at least one audit per week to measure whether service levels and performance standards are being met.

1. **Thoroughly** clean, sweep areas including edges and fence lines, collect rubbish, place rubbish in bins provided. **No waste is to be left on site.**
2. The Contractor must follow a process to reduce General Waste pushed up from the floor. Example: -. Collection of material for recycling, bobcat, sweepers, flushing and scrubbing.
3. Comply with all relevant regulatory regulations and Sydney Market Rules.

SCOPE OF WORKS

Introduction

Sydney Markets Limited ABN 51 077 119 290 (SML) conducts the following Markets on the 44 hectare Sydney Markets site at Flemington:

MARKET	LOCATION	TRADING HOURS
Sydney Produce Market	Buildings A, B, C & E	6.00am – 12.00noon Monday to Friday
Sydney Growers Market	Building D	6.00am – 10.30am Monday to Thursday 6.00am – 9.30am Friday
Sydney Flower Market	Building F	5.00am – 11.00am Monday to Saturday
Sydney's Paddy's Markets – Friday	Building D	10.00am – 4.30pm Friday
Sydney's Paddy's Markets – Sunday	Building D	9.00am – 4.30pm Sunday
Paddy's Fresh Food Market	Building D	6.00am – 2.00pm Saturday
Paddy's Swap & Sell Market	Carpark V – Ground Level	6.00am – 2.00pm Saturday
Wine Grape Market	Rail Siding Area	12.00noon – 4.30pm Friday 4.00am – 4.30pm Saturday (10 week period commencing March)
Christmas Tree Market	Rail Area	12.00midnight – 12.00noon Monday to Friday 6.00am – 1.00pm Saturday (2 week period prior to Christmas)
Saturday Night Food Markets	Car Park V	First Saturday of every month 6pm – 10pm

Trading within the General Trading Area (GTA) for the Sydney Produce Market in Buildings A, B, C and E and the Sydney Growers Market in Building D starts at 6.00am Monday to Friday. The majority of market activity for the wholesale fruit and vegetable markets usually finishes around 11.00am but this depends on the time of the year. Summer is the peak trading period and winter is the quietest, consequently the volume of rubbish is higher in the summer period. In the GTA the peak trading days are Monday, Thursday and Friday.

The Sydney Flower Market trading starts at 5.00am and ends at 11.00am each Monday to Saturday in Building F. Peak trading days are Monday, Friday and Saturday.

Trading for Sydney's Paddy's Markets in Building D is from 10.00am to 4:30pm on Fridays and from 9.00am to 4.30pm on Sundays. Paddy's traders are located inside and around the building. On Fridays they are allowed to set up from 10.00am (8.30am for fruit and vegetable stands) and are to vacate their stands by 6.00pm while on Sundays they are allowed to enter the building from 6.00am and vacate their stands by 6.00pm. Manual sweepers can commence at 4.00pm.

The Paddy's Fresh Food Market operates on Saturdays in Building D from 6.00am to 2.00pm each week. Traders begin to enter the building from 2.00am and depart from 3.00pm. Stands are located throughout the building and under the southern awning and along the western end of the building. The Paddy's Fresh Food Market generates a larger quantity of rubbish on a single day than any other market under the control of SML.

The Paddy's Swap & Sell Market operates from 6.00am to 2.00pm on the ground floor of the Building V western parking station. This is primarily a second hand goods market. Traders are to vacate by 4.00pm.

In addition to the regular markets described above, SML also operates a Wine Grape Market on Fridays and Saturdays over a ten-week period from March to May, as well as a Christmas Tree Market during the two-week period prior to Christmas.

Sydney Markets also operates a Saturday Night Food Market on the first Saturday of the month under Car Park V from 6:00pm to 10:00pm.

Approximately 7,000 persons per day visit the Sydney Markets site during Wholesale Market operations Monday to Friday. In addition, Friday's Paddy's Market attracts about 12,000 visitors while approximately 60,000 visitors visit Flemington on weekends.

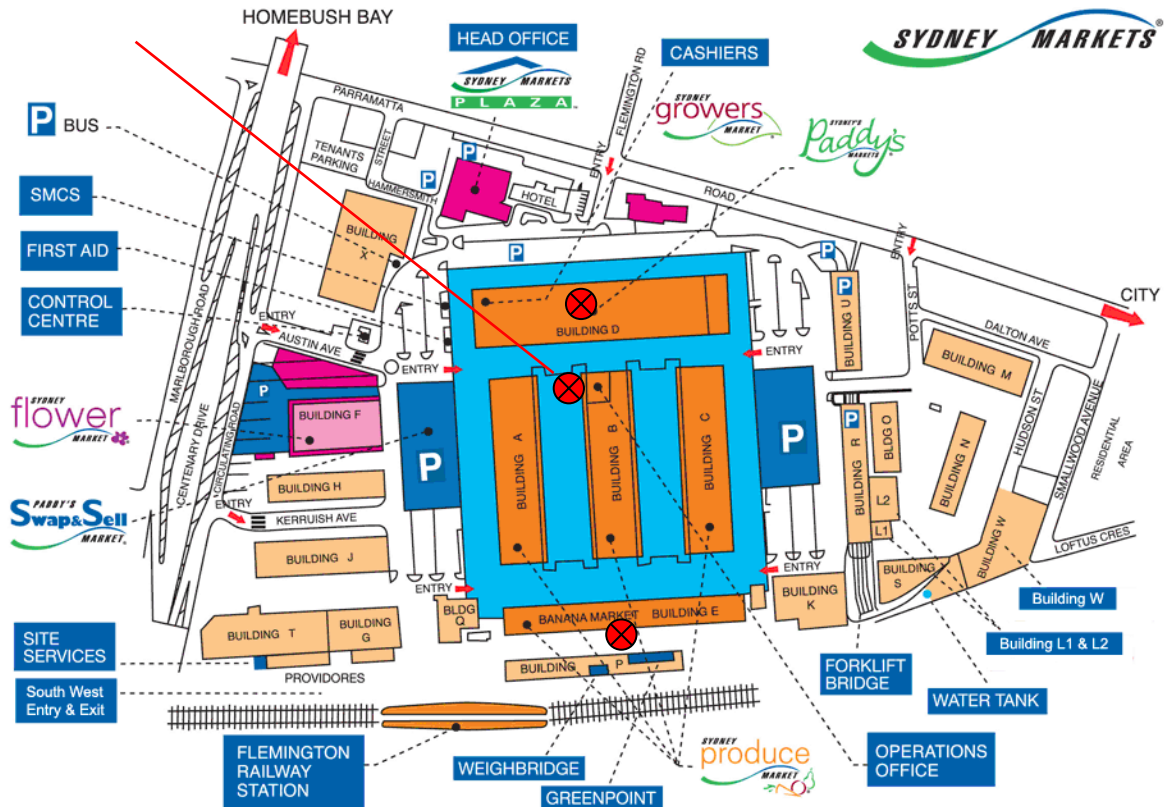
SML also operates a Commercial Centre comprising 21 shops and 31 offices. This centre is cleaned under a separate contract.

SCOPE OF WORKS – SITE CLEANING

Site Plan

The site plan below will assist in identifying the areas described in the Scope of Works.

Loading Areas 



Notes

- No blower-vacuums are to be used at any time anywhere on the site without prior approval from SML.
- Bin liners are to be supplied for 240 litre bins that are in Building D on Friday, Saturday and Sunday, in the Flower Market Monday to Saturday and in Parking Stations V & Y.
- SML has fitted numerous taps around the Market to assist cleaning operations. The Contractor is to supply all hoses, reels and attachments as required by them to complete the work. Under no circumstances are fire hoses to be used for cleaning.
- The Contractor is to load various garbage bins (excluding 23m bins) 7 days a week.
- On Public Holidays the Cleaner is required to check the site and tidy up all loose litter by 4pm.

Current **Contractors** Vehicle and Equipment Equipment Register

Vehicle Type	Reg No.
Schwarze A4000 Isuzu Road Sweeper	BI 67 AH
Schwarze A4000 Isuzu Road Sweeper	AB 95 CY
Schwarze A4000 Isuzu Road Sweeper	AF 00 TW
Schwarze A4000 Isuzu Road Sweeper	YO G0 69
Schwarze A4000 Isuzu Road Sweeper	BY 70 TO
Schwarze A4000 Isuzu Road Sweeper	CI 34 VO
Schwarze A4000 Isuzu Road Sweeper	CQ 82 EI
Schwarze A4000 Isuzu Road Sweeper	CF 92 JC
Schwarze A4000 Isuzu Road Sweeper	XN D1 95
Hino Ranger Flusher plus 3 x 27HP Vanguard Pressure Cleaners	BW 93 AL
Hino Ranger Flusher	BN 21 TX
Hino Ranger Flusher	CD 27 UI
Tennant 1550 Scrubber	SMA 422
SR200 Skid Steer	44 89 8D
SR200 Skid Steer	27 54 0D
SR200 Skid Steer	15 51 1D
SR200 Skid Steer	25 70 2D
SR200 Skid Steer	35 95 6D
SR200 Skid Steer	50 90 OD
SR200 Skid Steer	73 82 7D

Ford Transit Dual Cab Tipper

AB 64 RR

Isuzu Dual Cab Tipper

XN 14 HU

Isuzu Dual Cab Tipper

WQ U6 40

Toyota Hi Lux

EA H8 2N

Toyota Hi Lux

AP 70 XH

Toyota Hi Lux

CP 67 NZ

Trailer on wheels

10 x 3 M bins

SCHEDULE 1 – Monday to Thursday

AREAS TO BE CLEANED

The entire Sydney Markets site (44 hectares).

Areas to be thoroughly cleaned so that no waste material remains on site include:

- All common areas
- Roadways around Buildings A, B and C including crosswalks, internal roadways, ramps and concrete areas, driveway areas and docks of the buildings and all parking bays
- Interior and exterior of Building D (excluding toilets, Cafés and office areas)
- Building E including Café passageway, dock ways, platforms, crosswalks, roadways, ramps and concrete areas and driveway areas
- Interior and exterior of Building F including roadways and carpark (excluding Café, toilets and office areas)
- Roadways, fencing, (including parking bays) and common areas around Warehouse Buildings G, H, J, K, L, M, N, O, Q, R, S, T, U, W and X
- Multi-storey and ground level carparks V & Y – all levels (excluding toilets)
- Walkway from Flemington Station to V Car Park Lift (Also empty bins on pathway)
- All open parking areas and footpaths, including area in front of railway steps beside Building Q and railway platform bridge up to Flemington train station entry.
- Car parking areas beneath Buildings U and R
- Cleaners compound
- Rail Siding area
- Green Point internally and externally
- North Road, East Road and West Road (including all parking bays)
- Austin Avenue, Kerruish Avenue, Potts Street and South West Entry.

FREQUENCY OF CLEANING

Each day Monday to Thursday (including public holidays)

TIMES OF CLEANING

Work should commence at 10:00am and finish at 7:00pm. It is important that cleaning times are coordinated with the Waste Removal contractor to see that all waste is removed and deposited at an approved tip or recycling station on time. First waste bin is loaded at approximately 1.30pm Monday to Thursday.

DUTIES TO BE PERFORMED

4. **Thoroughly** clean, sweep areas including edges and fence lines, collect rubbish, place rubbish in bins provided. **No waste is to be left on site.**
5. On Mondays, Tuesdays, Wednesday and Thursdays, high pressure water flush then scrub-clean Building D concrete floor with approved chemicals & deodorising agent, paying particular attention to edges. All waste liquid is to be deposited into sewer drains as directed. Ensure all excess water is removed. (N.B. Water restrictions may be in force from time to time). Floor is to be left clean with no waste visible.
6. On Wednesdays, scrub-clean the roadways around buildings A, B and C, including cross roadways, with approved chemicals. All waste liquid is to be deposited into sewer drains as directed. On Monday, Tuesday and Thursday light water-spray with flusher before sweeping.
7. Clean the ground floor and upper levels of Building V and Building Y multi-level car parking stations including ramps and stairs on Monday to Thursday to ensure no waste is left on the ground. Remove waste from bins and reline bins each day. Bins are to be clean.
8. Ensure that Building F floor is cleaned and dry. Ensure all dirt and waste is removed. Empty and reline Flower Market waste bins Monday to Saturday.
9. Thoroughly clean, wash and deodorise rubbish loading areas each day.
10. Remove all rubbish from rail siding, water-flush then mechanically sweep each day Monday to Thursday.
11. The Contractor is responsible for removing their own waste from the site.
12. On Thursday afternoon, remove fish cabinets from storage bays and set up cabinets outside Doorway 9 Building D north/east. Clean cabinets and sinks with hot water and approved chemicals for next day's trading, ensure all excess water is removed from cabinets, remove and store covers in lock-up storage bay. Maintain stainless steel finish on cabinets with approved chemicals.
13. Provide a tipper truck, driver and runner to collect polystyrene boxes and plastic film from the entire site and unload at Green Point as required (9:30am – 12:30pm) M-F.

*Note: The water flushing of areas is to be confined to the areas nominated above. The flushing of other areas can only be undertaken with approval of SML's Environment Manager.
All Sweeper sludge waste to be deposited into dedicated sludge bins that drain the liquid.*

SCHEDULE 2A – Friday Morning

AREAS TO BE CLEANED

- Inside Building D
- Roadways around Building D – north, east and west (southern side of Building D does not require cleaning as traders occupy stands in this area).

FREQUENCY OF CLEANING

Every Friday except for Christmas Day, Boxing Day and New Year's Day. (Unless trading)

TIMES OF CLEANING

Grower Sellers in Building D, are to vacate their stands between 9:30 and 10.00am on Friday to allow the building to be cleaned by 10.00am to facilitate the entry of Paddy's Traders at 10.00am.

The cleaning operation is very time sensitive and the contractor is to ensure that time deadlines are met each and every Friday that Paddy's Market operates. The contractor is to arrive on site with sufficient time to see that the cleaning crew with vehicles and equipment are ready to enter Building D at 9.00am. Bins are to be towed in by the contractor between 9:15am and 9:25am and positioned inside Building D for loading.

It is very important that sufficient equipment, sweepers, bobcats and labour are directed to this task to ensure a complete finish of cleaning to allow Paddy's traders entry at 10.00am.

Note: This cleaning operation is to be finished by 10.00am.

DUTIES TO BE PERFORMED

1. Thursday afternoon load truck with 17 x 240litre bins lined with plastic bags. Place shovels and brooms and squeegees on truck. Hitch up 10 three-metre bins to truck and park truck behind G Building rail area.
2. Friday morning, arrive on site and proceed with equipment and labour to Building D for entry by 9.00am.
3. Clean without using water the inside of Building D starting at the east end and working towards the west end placing all waste into a heap near Door 7 of building D for loading into bins.
4. Between 9.15am and 9.25am drive the truck towing the three-metre bins into Building D and park the truck facing west next to the pile of waste.
5. Unhitch the truck and drive the truck to selected areas and place 240 litre bins into position.
6. Bobcats and Cleaning staff to separate recycling waste i.e. polystyrene, plastic film into tipper truck. Pallets and organic waste to be separated for SML staff to collect.

7. Cleaning Contractor to co-operate Waste Contractor Cardboard collection team and push up cardboard waste beside their Cardboard compactor truck for collection.
8. Ensure all waste is removed and deposited into the three-metre bins for removal from the site. A mechanical sweeper is to then sweep the area clear of all waste. All bins, vehicles and equipment must be out of the building by 10.00am.
9. In periods of wet weather, vehicles from the morning Growers Market may deposit water and mud on the D Building floor. ON THESE OCCASIONS IT WILL BE NECESSARY FOR ALL EXCESS WATER AND MUD TO BE REMOVED USING SQUEEGEES OR A MECHANICAL SCRUBBER. THE CONTRACTOR IS TO ASSESS THE SITUATION TO ACHIEVE THE DESIRED RESULT.
10. Once the inside of the building is cleaned all Paddy's traders will be given access starting from the eastern end. SML's officers have the responsibility to supervise the changeover operations and the Contractor will cooperate with this operation, and will be subject to the directions of SML officers at all times.
11. Once the Contractor's labour and equipment has left the building the truck towing the bins should travel to the open rail area and unhitch all full bins and leave them for emptying by the Waste Contractor and then returned to the Cleaners Compound.
12. Clean roadways around the perimeter of Building D. After leaving Building D (10.00am) the bobcat and sweeper are to be used to clear waste on Growers Road. Waste on Centre Road is to be cleared manually.

Notes: All areas are to be left thoroughly clean and free of all waste matter. No waste is to be left on floors or roadways.

As guidance, equipment and labour used by the current contractor for the Friday morning clean in Building D are as follows:

- *1 truck capable of pulling the trolley bins (10)*
- *10 x three metre bins on carriage/trailer wheels*
- *3 street sweepers*
- *3 bobcats*
- *8 Cleaning Staff*

- *Cleaning Manager*

SCHEDULE 2B – Friday Afternoon

AREAS TO BE CLEANED

- Southern dockways A, B, C Buildings, including southern concrete areas
- Banana Road
- E Building passageway
- Interior and exterior of Building F (Flower Market) including roadways and Carpark
- Common areas around Buildings H, J, T, G & Q
- Rail Siding, Green Point internally and externally
- Roadways around Buildings A, B and C including crosswalks, internal roadways, ramps, concrete areas, driveway areas and docks of the buildings (southern end) and all parking bays

FREQUENCY OF CLEANING

Every Friday except for Christmas Day, Boxing Day and New Year's Day. (Unless trading)

TIMES OF CLEANING

This work is to be undertaken from 2:30pm. Areas such as the Flower Market should be scheduled first to allow other areas to clear.

DUTIES TO BE PERFORMED

1. From 3pm commence cleaning the inside of Buildings A, B, C & E internal roadways, including crosswalks, roadways and ramps, removing all waste and placing it into bins.
2. Clean Banana Road, removing all waste and placing it into bins.
3. Clean all southern dock way areas in A, B and C Buildings placing all waste into bins. A waste loading area is provided at the end of A/B dock.
4. Remove all waste from rail siding, water flush then sweep.
5. Clean inside Building F, empty all 240 litre bins and reline.
6. Clean around areas outside Buildings F, H, J, G and T and place all waste into bins.

Note: All areas are to be left thoroughly clean and free of all waste matter. No waste is to be left on floors or roadways.

All Sweeper sludge waste to be deposited into dedicated sludge bins that drain the liquid.

SCHEDULE 2C – Friday Afternoon (after Paddy’s trading)

AREAS TO BE CLEANED

- All common areas
- Roadways around Buildings A, B and C including crosswalks, internal roadways, ramps, concrete areas, driveway areas and docks of the buildings (northern end) and all parking bays
- Interior and exterior of Building D (excluding toilets, Cafés and office areas) including the seafood area and associated seafood trays at the eastern end of the building
- Roadways and areas around Building D inside the GTA fence including concrete areas at the northern end of Buildings A, B and C
- Building E including South Road
- Multi-storey and ground level Carparks V & Y – all levels (excluding toilets)
- Walkway from Flemington Station to V Car Park Lift (Also empty bins on pathway)
- Roadways (including parking bays) and common areas around Warehouse Buildings K, L, M, N, O, R, S, T, U, W and X
- All open parking areas, including the area in front of the railway steps beside Building Q and railway platform bridge up to Flemington train station entry.
- Carparks beneath Buildings U and R
- Austin Avenue, Kerruish Avenue, Potts Street and South West Entry.
- North Road, East Road and West Road (including all parking bays)

FREQUENCY OF CLEANING

Every Friday except for Christmas Day, Boxing Day and New Year’s Day (unless trading).

TIMES OF CLEANING

Work should commence inside Building D west end from 4:30pm as stands clear. Work inside the building can commence around the traders as they pack up. Work on outside areas could occur at the same time. Some inside Friday fruit traders at the east end of Building D will have their stands stacked for Saturday. Other Saturday fruit traders are allowed to bring their stock in to the building from 4:30pm Friday.

Outside fruit traders under the southern awning are the last to leave the area at about 6.00pm.

The entire area is to be thoroughly cleaned and clear of all waste matter by 12.00 midnight.

DUTIES TO BE PERFORMED

1. Clean inside Building D starting at the western end cleaning all accessible areas.

2. Clean the seafood area at the east end of Building D, firstly removing all visible waste, then high-pressure water clean the floors with approved chemicals and deodorise. Pressure-wash D east internal walkway floors (near toilets and café). The long floor drain (Ela Café) is to be cleaned and flushed and the waste basket is to be cleaned, disinfected and deodorised. There is to be no residual fish smells after this deodorising has been carried out. Ensure all excess water is removed.
3. Remove all waste and thoroughly clean all fish trays with a hot pressure gennie and approved chemicals safe for food areas. Squeegee glass and set up in position for Saturday trading.
4. Empty all Building D Sulo bins, reline and take to area near Market office west end.
5. Clean roadways and dock ways around Buildings A, B, C and E including Banana Road. Remove all waste matter and flush clean.
6. Complete cleaning of A, B and C Building buyer's walks and crossways – gates will be opened 5.30pm. Ensure all cleaning is complete by 7.30pm.
7. Clean roadways surrounding Building D. Remove all waste matter and flush clean.
8. Clean all roadways and parking areas as shown on the plan marked 2(c) including concrete islands at the northern end of Buildings A, B & C and Warehouse Buildings K, L, M, N, O, R, S, U, W and X.
9. Clean ground level of V & Y Carparks (Multi-level parking stations) excluding toilets. Empty and reline Sulo bins.
10. Clean and remove all waste from Austin Avenue, Kerruish Avenue, Potts Street and South West Entry.
11. Remove all waste and clean carparks under Buildings U & R including stairs.
12. Cleaners' compound, including around bins and beside fenced area.
13. Provide a tipper truck, driver and runner to collect polystyrene boxes, plastic film and plain pallets from the entire site and unload at Green Point as required (4:00pm – 6:00pm) Friday.

Note: The Cleaning contractor is to co-operate with the Waste Removal Contractor to ensure that all waste is removed from the site on the day, loading in the A/B north canopy from 5.00pm.

All Sweeper sludge waste to be deposited into dedicated sludge bins that drain the liquid.

SCHEDULE 3 – Saturday

AREAS TO BE CLEANED

- All common areas
- Roadways around Buildings A, B and C including crosswalks, internal roadways, ramps, concrete areas, driveway areas and docks of the buildings and all parking bays
- Interior and exterior of Building D (excluding toilets, Cafés and office areas) including the seafood area and associated seafood trays at the eastern end of the building
- Building E including Banana Road and concrete islands at the southern end of Buildings A, B and C.
- Interior and exterior of Building F (Flower Market) including roadways and carpark
- Roadways (including parking bays) and common areas around Warehouse Buildings G, H, J, K, L, M, N, O, Q, R, S, T, U, W and X
- Multi-storey and ground level Carparks V & Y – all levels (excluding toilets)
- Walkway from Flemington Station to V Car Park Lift (Also empty bins on pathway)
- All open parking areas and footpaths, including the area in front of the railway steps beside Building Q and railway platform bridge up to Flemington train station entry.
- Carparks beneath Buildings U and R
- Cleaners compounds
- Rail Siding area, Green Point internally and externally
- Austin Avenue, Kerruish Ave, Potts Street and South West Entry.
- North Road, East Road and West Road (including parking bays).

FREQUENCY OF CLEANING

Every Saturday except for Christmas Day, Boxing Day and New Year's Day.(unless trading).

TIMES OF CLEANING

Sydney Flower Market – Building F from 12.00 noon
Paddy's Fresh Food Market – Building D from 3.30pm
Paddy's Swap & Sell Market – Carpark Y from 5.00pm
Outside areas from 3.30pm

The entire area is to be thoroughly cleaned and clear of all waste matter by 12.00 midnight.
(Except when the monthly Saturday Night Food Market is operating, all areas including Flower Market, Car Park V, Buildings H, J, T, G and all roadways in the Markets Western area to cleaned by 6:00pm.)

DUTIES TO BE PERFORMED

1. Thoroughly clean sweep areas so that no waste is left on the ground, collect all waste matter, place waste into bins provided, ensuring at all times full cooperation with the Waste Removal contractor who has the main responsibility to SML to recycle and dispose of waste from the site. Loading of waste will commence from 4.00pm onwards.
2. Clean the seafood area at the east end of Building D, firstly removing all visible waste, then high-pressure water clean with approved chemicals, then mechanically scrubbing the area using approved chemicals, then deodorise. The long floor drain (Ela Café) is to be cleaned and flushed and the waste basket is to be cleaned, disinfected and deodorised. All Cabinets are to be covered with covers & put away. All floor surface areas are to be left dry.
3. Remove all waste and thoroughly clean 36 fish trays with a water pressure gennie and clean with approved chemicals safe for food areas. Ensure all excess water is removed. Leave 10 Fish Trays inside Door 9 Building D for Sunday Fish trading.
4. Sweep and then mechanically scrub concrete surface areas inside Building D using an approved chemical. Particular attention must be also paid to areas where oil or grease is present and along edges. All floor surfaces are to be left dry.
5. Close all Building D doors. Areas behind doors are to be swept then pressure washed leaving the floor areas dry.
6. Clean door tracks of all Building D doors removing rubbish.
7. After Centre Road has been cleaned, hose or flush down areas in front of Buildings A, B & C.
8. Collect and empty Building D Sulo bins - reline bins and leave them in an area close to the bin compound behind the credit union
9. Clean Austin Avenue, Kerruish Avenue, Potts Street and South West Entry.
10. Water flush all areas under Building D north/south awnings and the bays east and west of the building.
11. Empty Sulo bins from ABC North & Western Car Park
12. Remove all waste from the interior of Building F, the Flower Market parking areas, the HVA area, all roadways and around Building Q and sweep railway steps.
13. Remove all rubbish and clean roadways and docks around Warehouse Buildings G, H, J, K, L, M, N, O, Q, R, S, T, U, W and X
14. Remove all waste and clean all car parks, including multi-storey Car parks V & Y.
15. Clean interior and exterior of Building F (Flower Market) including roadways and carpark and re-line Sulo bins.
16. *All Sweeper sludge waste to be deposited into dedicated sludge bins that drain the liquid.*

SCHEDULE 4 – Sunday

AREAS TO BE CLEANED

- All common areas
- Roadways around Buildings A, B and C including crosswalks, internal roadways, ramps, concrete areas, driveway areas and docks of the buildings and all parking bays
- Interior and exterior of Building D (excluding toilets, Cafés and office areas)
- Clean the seafood area at the east end of Building D, firstly removing all visible waste, then high-pressure water clean with approved chemicals, then mechanically scrubbing the area using approved chemicals, then deodorise. The long floor drain (Ela Café) is to be cleaned and flushed and the waste basket is to be cleaned, disinfected and deodorised. All Cabinets are to be covered with covers & put away. All floor surface areas are to be left dry.
- Building E including Banana Road
- Interior and exterior of Building F (Flower Market) including roadways and carpark
- Roadways (including parking bays) and common areas around Warehouse Buildings G, H, J, K, L, M, N, O, Q, R, S, T, U, W and X
- Multi-storey and ground level Carparks V & Y – all levels (excluding toilets)
- Walkway from Flemington Station to V Car Park Lift (Also empty bins on pathway)
- All open parking areas and footpaths, including the area in front of the railway steps beside Building Q and railway platform bridge up to Flemington train station entry.
- Carparks beneath Buildings U and R
- Cleaners compound
- Rail Siding area, Green Point internally and externally
- Austin Avenue, Kerruish Ave, Potts Street and South West Entry.
- North Road, East Road and West Road (including parking bays).

FREQUENCY OF CLEANING

Every Sunday except for Christmas Day, Boxing Day and New Year's Day (unless trading).

TIMES OF CLEANING

Inside A,B,C Buyers walkways & alleys.....	4.00pm
Underneath Building R.....	4.00pm
Underneath Building U.....	4.00pm
Inside/outside Building D, East/West Parking areas, all external Roadways, Hard Vegetable Area	5.00pm to 8.00pm

DUTIES TO BE PERFORMED

1. Thoroughly clean, sweep areas, collect all waste, place waste in bins provided, ensuring at all times full cooperation with the Waste Removal Contractor who has the main responsibility to sort, recycle and dispose of waste from the site. Loading of waste will commence from 6.00pm. No waste is to be left on the site.
2. Clean Buyers walkways and roadways in Buildings A, B and C removing all waste matter.
3. Clean parking areas beneath Buildings U and R removing all waste and dust by an approved method.
4. Clean ALL levels of parking stations V & Y including stairs and ramps. Remove all waste from 240 litre bins and reline bins.
5. Clean Contractors' vehicles and equipment storage area.
6. Contractor's Cleaning Manager to inspect Building D on Sunday morning in sufficient time to ensure ground surface is clean and dry by 6.00am.
7. Remove all waste from and clean roadways, docks and other common areas around Warehouses G, H, J, K, L, M, N, O, Q, R, S, T, U, W and X.
8. Remove all waste from and clean Rail Siding area, open carparks, North Road, East Road and West Road.
9. Thoroughly clean, wash and deodorise rubbish loading area.
10. Remove all waste and thoroughly clean 10 fish trays with a hot water pressure gennie and clean with approved chemicals safe for food areas. Ensure all excess water is removed.
11. *All Sweeper sludge waste to be deposited into dedicated sludge bins that drain the liquid.*

SCHEDULE 5 – Periodical

DAILY

Thoroughly clean and collect and remove ALL waste matter from the following areas:

- Alley behind Building N (Dalton Ave)
- Gully behind Warehouse S
- Centenary Drive (from Austin Avenue up to the underpass)
- Parramatta Rd frontage
- Green Point sweep, flush daily and clean out drain beside the toilets.

(Please note on windy days these areas must be checked again at 5pm to ensure they are clean of all litter)

MONTHLY

Thoroughly clean and collect and remove ALL waste matter from the following areas:

- Behind Chep pallet depot rail area and K Building

QUARTERLY

- **Building D** – High-pressure water clean (with gernie) all north/south interior and exterior walls and the interior and exterior of east/west walls and doors to a level 9 metres from the market floor, taking care of power boxes. All dirt and produce stains are to be removed. Ensure all excess water is removed. This work is to be carried after trading hours .
- **Green Point** (southern area of the Market) – High-pressure clean external walls and floor areas.
- **240 litre Sulo Bins** – High-pressure water clean inside and out (with gernie), with approved chemicals, all 240 litre Sulo Bins from Building D, General Trading Area and Parking Stations V & Y on a quarterly basis on site, in an area approved by SML, ensuring that the area is thoroughly clean and free from dirt and waste on completion.
- **Forklift Wash Bay** – Pressure clean with gernie
- **Buildings A,B and C crossway walkways (8 in each Building, total 24)** – Pressure clean with gernie
-
- **V & Y Multi-Level Parking Station Stairs** (all levels) – Pressure clean (with gernie) on a quarterly basis to ensure all dirt, waste and grime is removed.
- **Flower Market Floors** – High pressure-wash (with gernie) on a quarterly basis to ensure all dirt, waste and grime is removed. This work is to be carried out on Saturdays after trading, and will require coordination with SML Operations to remove trolleys and other equipment left in the Market by Flower Growers.

SIX MONTHLY

- **Weighbridge (Rail Area)** – Remove each pit cover from the three weighing platforms and hose out and remove all litter. Pressure clean the platforms and Weighbridge building walls.
- **Building D Floor and wall cleaning-** Pressure clean with gernie
- **Buildings R & U Car Parks – Scrub Clean Floor Area**

YEARLY

- **Building A, B & C Docks, Buyers Walks & Alleys** – Pressure clean with gernie

SCOPE OF WORK – DRAIN CLEANING

General

The work involves the cleaning of storm water and other open grated drains throughout the Sydney Markets site at Flemington, spread over a 42 hectare area.

All drains are fitted with perforated steel plates that trap all solid waste to prevent discharge into the site's storm water and sewer drainage systems.

The Contractor will be required to supply all labour, maintenance equipment and materials necessary to carry out the works pursuant to this contract.

Work Methods

The Contractor is to provide details of methods of cleaning out drains and internal grates or baskets, specifying equipment to be used.

Work Schedule

The Drain Cleaning Schedules accompanying this document detail the days on which the drains to be cleaned.

Times of Work

Hours for cleaning nominated areas shall be after the following times as per the nominated days in the Drain Cleaning Schedule:

GTA Storm Water Drains	after 12:00 noon on nominated days
Inside Building D Drains.....	after 12:00 noon on nominated days
Inside A, B and C Drains.....	after 1:00pm on nominated days
Inside Building F Drains	after 12:00 noon on nominated days
All Drains around Building F.....	after 12:00 noon on nominated days
All Drains around Warehouses.....	after 2:00pm on nominated days
North Road Drains	after 2:00pm on nominated days
Plaza Building Drains.....	after 5:00pm on nominated days

Where the work is for or in relation to premises occupied by tenants of SML, the Contractor will be required to make arrangements satisfactory to the tenant for the carrying out of such work.

Duties to be Performed

Drain cleaning consists of using suction equipment to remove litter and debris from a drain, clearing the internal grate or basket to ensure the free flow of waste water into the drainage system.

Internal grates and baskets are to be removed, brushed and scrubbed, and each month ensure that no accumulated silt or residue blocks the holes, and the entire drain pit is to be cleaned and rubbish removed.

The Contractor will be required to thoroughly clean all waste baskets and grated drains as listed in the Drain Cleaning Schedules to the satisfaction of SML.

The regular maintenance and cleaning of drains as per the Drain Cleaning Schedules shall be carried out as follows:

- The top grate cover is to be cleaned and then removed to gain access to the perforated plate. Then the perforated plate is to be sucked clean by an approved vacuum sucker truck. The perforated plate is to be removed from the drain so that the internal wall of the drain can be cleaned. If any waste and or silt is found in the drain this is then to be sucked out, using the vacuum sucker truck.
- The perforated plate is then to be put back into the drain, then the top grate cover is to be put back into place and the area where the maintenance has occurred is to be cleaned spotlessly.
- Any drain covers, drain grates or baskets found to be damaged should be reported to the Environment Manager for repairs.
- Any drain blockages should also be reported to the Environment Manager for repairs.
- Collect and remove all waste matter from inside the canal under the rail bridge (behind Building S) up to Parramatta Road.

MONTHLY & SIX-MONTHLY

In addition to regular drain cleaning, a complete washing down of drains using high-pressure cleaning equipment is to be carried out using the method described above. This is to be done on a monthly basis for drains in the General Trading Area and on a six-monthly basis for all drains on the site.

Note: Before undertaking the six-monthly high-pressure clean, the Contractor is to liaise with SML's Environment Manager to schedule a suitable time that will cause the least possible disruption to Market operations.

SCHEDULE 6 – Drain Cleaning

	DRAIN LOCATION	No. OF DRAINS	
Tuesday	Building A – Internal	24	
	External	4	
	Building B – Internal	24	
	External	4	
	Building C – Internal	24	
	External	7	
	Centre Road	11	
	Growers Road	12	
	Building D West	1	
	Building D East	4	
	Banana Road	16	
	Banana Road - Forklift Wash Bay	2	
	Rail Siding Area	39	
	Building Q	3	
	Carpark V and Open Carpark (West)	19	
	Building F – Internal	12	
	Buildings F, J, H & Control Centre	64	
	Outside Building X (Bus parking area)	3	
	Building D – (Ela Café)	1	
	North Road	8	
	Plaza Road	16	
	Plaza Courtyard (continuous grate)	1	
	Animal Referral Hospital Building (including Plaza Road)	11	
	TOTAL	310	
	Thursday	Building A – Internal	24
		External	4
Building B – Internal		24	
External		4	
Building C – Internal		24	
External		7	
Centre Road – North		5	
Building D – Ela Café		1	
Building F – Internal		12	
East Road North/South		31	
Cleaners Compound		1	
HVA – Bridge Road & Forklift Bridge		2	
Potts Street		4	
Federation Circuit		29	
TOTAL		172	
Friday		Canal and Drain behind Building S	1

	DRAIN LOCATION	No. OF DRAINS
	TOTAL	1
Monday to Friday	Cleaners Compound	1
	TOTAL	1
Thursday/Friday/Saturday & Sunday	Building D (long fish drain)	1
	TOTAL	1
Saturday / Sunday	Building D North – internal	3
	TOTAL	3
Monthly	Parking Station V (long drains on top level)	1
	Parking Station Y (long drains on top level)	2
	TOTAL	3
Six-Monthly (including high-pressure clean)	Building U continuous drain outside warehouse	1
	Building R continuous drain outside warehouse	1
	Building U Carpark – underneath	6
	Building R Carpark – underneath	5
	TOTAL	13
Twelve-Monthly	Parking Station V – small drains (middle level and top level)	73
	Parking Station Y – small drains (middle level and top level)	73
	TOTAL	146
Monthly High-Pressure Drain Wash Down	Buildings A, B & C (internal & external)	87
	Building D (internal & Centre Rd)	17
	Building F (internal & external)	31
	TOTAL	135
Bi-Monthly High-Pressure Drain Wash Down	All remaining drains in the GTA not listed in 'Monthly High-Pressure Drain Wash Down'	30
	TOTAL	30

CONTRACTOR'S SCHEDULE Cleaning Vehicles and Equipment

Vehicle Type	Make/Model	Rego No.	VIN No.	Cost per week
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
TOTAL				\$

COMMENTS (including details of back-up resources)

.....

.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE Materials

Item	Quantity	Rate	Cost per week
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL			\$

COMMENTS (including details of back-up resources)

.....
.....

.....
FULL NAME OF COMPANY (please print)

.....
SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Monday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Casual (Green Point)					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Tuesday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Casual (Green Point)					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Wednesday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Thursday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Friday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Casual (Green Point)					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Saturday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Casual (Green Point)					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Sunday

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
 FULL NAME OF COMPANY (please print)

.....
 SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

CONTRACTOR'S SCHEDULE

Labour – Periodical

WEEKLY
 MONTHLY
 QUARTERLY
 YEARLY
 SEASONAL

Position	Hours of Work		Total Hours	Hourly Rate	Labour Cost
	Start	Finish			
Cleaning Manager					
Leading Hand					
Leading Hand					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Cleaner					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
Driver					
TOTAL					\$

(The number of employees shown on this form should not be considered as the required number)

COMMENTS (including details of back-up resources)

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.....
FULL NAME OF COMPANY (please print)

.....
SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

TENDER FORM FOR CONTRACT 260 (2020)

To be submitted by **[insert time and date]**

To: **Environment Manager
Sydney Markets Limited
Level 3 Market Plaza Building
SYDNEY MARKETS NSW 2129**

Office Hours: **8.00 a.m. to 4.30pm Monday to Friday**

I/We the undersigned do hereby tender to perform the complete Site Cleaning and Draining Cleaning services at the Sydney Markets site, Parramatta Road, Flemington, as prescribed in the specification and in accordance with the provisions of the specification and the general conditions of contracts included therein.

Price per week **\$**.....

The above price is made up of the following components:

COMPONENT	RATE PER WEEK	TOTAL COST	% OF TOTAL
Labour (see schedules)	\$	\$	%
Vehicles and Equipment (see schedules)	\$	\$	%
Materials (see schedules)	\$	\$	%
Fuel & Oils	\$	\$	%
Contribution Margin	\$	\$	%
Administration Costs	\$	\$	%

.....
FULL NAME OF COMPANY (please print)

.....
SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

TENDER FORM FOR CONTRACT 260 (2020)

REFEREES

The names of two referees are to be provided who can advise on work undertaken by the tenderer.

1. Contact Name:

Firm:

Telephone Number:

2. Contact Name:

Firm:

Telephone Number:

START OF WORK

Work will start within days of us being notified of being the successful tenderer.

.....
FULL NAME OF COMPANY (please print)

.....
SIGNATURE OF TENDERER

COMPANY SEAL

DATE:/...../.....

TENDERER'S DETAILS

NAME OF TENDERER:

A.B.N. NUMBER:

ADDRESS:

.....

.....

.....

TELEPHONE NUMBER:

FACSIMILE NUMBER:

NAME:

SIGNATURE:

POSITION:

WITNESS SIGNATURE:

WITNESS NAME:

SEAL: _____ DATE: _____ DAY OF _____ 2020

Where a State or Territory requires a Tenderer to pay stamp duty on a Tender it is the responsibility of the Tenderer to do so before lodging the Tender.

TENDER OPENING: No. _____ of _____

DATE OF OPENING: _____

Sydney Markets Limited Officer's Signatures

_____	_____	_____
Name	Position	Signature

_____	_____	_____
Name	Position	Signature

_____	_____	_____
Name	Position	Signature